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**Date: 27th May 2015**

Dear Sir/Madam,

A meeting of the **Bargoed Town Centre Management Group** will be held in the **Ebbw Room, Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 3rd June, 2015** at **4.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

**Chris Burns**  
INTERIM CHIEF EXECUTIVE

## AGENDA

	Pages
1 Appointment of Chair.	
2 Appointment of Vice Chair.	
3 To receive apologies for absence.	
4 Declarations of Interest.	

Declarations of interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat

To receive and note the following minutes: -

5 To note the minutes of meeting held on 11th March 2015.

1 - 4

To receive and note the following updates: -

6 Cinema Update.

7 Unit Shops Update.

8 HJJJ Update.

9 Bargoed Street Works & Pocket Park Update.

10 Business Improvement Grant Update.

11 Choose the High Street Past & Present.

12 Ice Rink Update.

13 Footfall Data Analysis Bargoed Town Centre.

5 - 10

14 Commercial Use Northern end of Bargoed Update.

15 Bargoed Town Centre Audit - April 2015.

11 - 18

**Circulation:**

Councillors Mrs E.M. Aldworth, H.A. Andrews, D.G. Carter, D.T. Davies (Chair), A.G. Higgs, K. James, Mrs D. Price (Vice Chair) and K.V. Reynolds

Town Councillors A. Collis, H. Llewellyn, Mr D. Morgan, V. Stephens and Mrs L. Tams (Clerk)

**Other Organisations**

Mr P. Collins, Bargoed Chamber of Trade

Sergeant N. Mancino, Gwent Police

Inspector I. Muirhead, Gwent Police



## **BARGOED TOWN CENTRE MANAGEMENT GROUP**

### **MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN PARK ON WEDNESDAY, 11TH MARCH 2015 AT 4.00 P.M.**

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PRESENT:

Councillors:

H.A. Andrews, D. Carter, D.T. Davies, A. Higgs, K. James, D. Price, E.M. Aldworth  
(Consultee)

Together with:

V. Stephens (Town Councillor), H. Llewellyn (Town Councillor), D. Morgan (Town Councillor),  
A. Collis (Town Councillor)

Also:

Inspector Muirhead, Mr. Peter Collins (Bargoed Chamber of Trade), A. Highway (Town Centre  
Development Manager), S. Wilcox (Assistant Town Centre Manager), A. Dallimore (Team  
Leader - Urban Renewal & Conservation), P. Hudson (Marketing Events Manager), A. Jones  
(Complaints Officer)

#### **1. APOLOGIES**

Councillors: A. Higgs, K. Reynolds.

#### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### **3. MINUTES OF PREVIOUS MEETING (15<sup>TH</sup> OCTOBER 2014)**

Previous minutes were taken as read.

#### **4. CINEMA UPDATE**

Mr Dallimore informed the group that the cinema is currently in stage D where design submission has been received from architects with revised drawings, external design, seat numbers based on a value engineering exercise and taking into account the site constraints. This submission is currently being reviewed by officers and who will then arrange with Odeon for them to formally re-affirm their interest.

The new timescale for completion of the works is Spring 2017.

Mr Dallimore advised that with regard to the takeover proposal of Odeon, he had been advised that the company were continuing to trade as usual and still plan to open new cinemas in UK and Ireland.

Members expressed concern over funding and this was noted by the officer. The building design has been value engineered which will in turn lower the costs. Mr Dallimore confirmed that the Council is currently looking for gap funding from Welsh Government.

## **5. CHOOSE THE HIGH STREET @ CHRISTMAS ANALYSIS REPORT**

Mr Highway presented the report to the group and discussed how the voucher scheme was a success for both retailers and the public.

The group were advised that throughout the five towns 90 offers were made and hopefully this will increase in future. Looking through the survey carried out, 91% of retailers stated that they would consider taking part in a future scheme.

From the feedback provided by the public, it is apparent that the key to a retailers voucher being used was in the strength of the offer. Members were advised of comments listed in the appendix of the report.

Mr Highway and Mr Wilcox were thanked for the report and all their hard work.

The Chair introduced Inspector Muirhead to the Group as the new Gwent Police for Bargoed.

## **6. CHOOSE THE HIGH STREET PAST & PRESENT**

Mr Highway presented the report to the group and advised that this new initiative aims to re-connect people with their local town centre.

This new scheme was discussed with the group and members were asked if they had any old photographs, which could be used in a library exhibition.

The initiative will include an exhibition of archive photos held at the library in each town centre, as part of this there will be a competition where people will have the opportunity to win two £50 "Love to Shopping" vouchers. On the entry form people will be asked to complete the sentence – "I choose the high street because..." It is hoped to use some of these sentences in the future to further promote the town centres.

## **7. BARGOED TOWN CENTRE BUSINESS REPORT**

Mr Highway presented the report to the group. Members discussed the report

The Chair raised concern over the fall in footfall figures in the North of the town and it was agreed that hopefully this will improve once the Unit Shops are let.

Thanks were passed by Mr Highway to Mr Wilcox for all of his hard work and to Mr Paul Hudson and his team for their work on the events program.

Members noted the important role Bargoed Town Council play in staging events in the town working in partnership with the Council's own events team.

Councillor Ken James confirmed that he was pleased to receive the report and acknowledged that the Town Council work well in the partnership with the Council and Chamber of Trade. The group were advised by Councillor James that Bargoed has been nominated for an award for Regeneration National Award which is to be presented in the Royal Institute of London on the 31<sup>st</sup> March 2015 and is the only Welsh project going forward for nominations.

## **8. UNIT SHOPS**

Mr Dallimore provided a verbal update to the group on the units.

The group were advised:

Unit 5 - now let to Greggs.

Unit 6b - let to Subway (opening on 23<sup>rd</sup> March).

Unit 7 - shop window decals to be installed on Friday.

Unit 4 - an initial offer from a national retailers is being considered.

Units 1 & 2 - there is progress on shop fit out designs, but work on a legal agreement has been delayed as there is a 40-day stand still period, enforced by the Competition and Markets Authority which is drawing to a close. During this period the retailer is unable to engage with the Council. Retail agents acting for the Council will ask the retailer for an update on their position and are also looking at alternative options should the original retailer not proceed with the units.

There will be a new marketing brochure produced to market the site to a UK wide audience. New hoardings on units have been fitted to prevent water ingress.

## **9. POCKET PARK SCHEME UPDATE**

Mr Dallimore advised the group that the initial tender returns have all exceeded the available budget so there has been a re-tendering process under-taken with a value-engineered scheme. This will mean less trees, a smaller floorscape and that the proposed improvement to 'Chisholms Lane' will not take place. Finally, the number of new bollards throughout the town will be reduced.

Revised tender has been issued and returned. The Council is about to appoint a preferred contractor and a commencement date is now the last week of March 2015.

## **10. HJJJ BUILDING**

Mr Dallimore advised that the initial contractor declined to proceed at tendered rates. The works were therefore re-tendered and the preferred contractor declined the work when offered.

The next placed tender Dyer & Butler have agreed to take on the works and the compound will be set up week commencing the 16<sup>th</sup> March 2015 with works commencing on the 23<sup>rd</sup> March and an anticipated finish date of early June.

Letters have been sent out to local retailers advising of the works schedule.

## 11. BUSINESS IMPROVEMENT GRANTS

Mr Dallimore advised that there has been 50 expressions of interests of which 4 applications have been approved, 3 are having work done on site. Two further applications are in development. CC Sports is currently awaiting approval from Head of Service signature and another business is awaiting revised quotes.

The deadline for the budget to be spent is the end of May.

## 12. UPDATE BARGOED ICE RINK

Mr Hudson informed the group that for this year's events, his budget has been reduced by £15,000. As the ice rink costs approximately £20,000 alternative ways to fund the event are been considered. A community match fund has been identified which would cover the cost of the event.

Two contractors have been written to and asked for costs for them to hold the event and currently officers are awaiting their reply.

Talks are ongoing with Morrisons to establish the possibility of relocating the event in the underground car park. If Morrisons agree to this it would reduce the overall costs of the event. The store manager is enthusiastic about holding the event there but the decision rests with the regional manager.

Town Councillor Howard Llewellyn passed on thanks to Councillor James for supporting the event and securing funding, he asked if Councillor James would consider opening the event.

Councillor James confirmed that he would be very happy to open the event.

## 13. BARGOED TOWN CENTRE AUDIT – FEBRUARY 2015

Mr Highway presented the audit to the group and the following matters were discussed.

Illegal parking – members discussed the issue of illegal parking throughout the town and Inspector Muirhead advised the group that PCSO officers have been undertaking enforcement action.

The group also discussed that there are some retailers who are still parking illegally.

Inspector Muirhead advised that his officers will continue to issue Fixed Penalty Notices in the town

Mr Dallimore advised the group that he has been looking at the site where number 45 was demolished to place the new notice board there. The Town Council has provided the funding for the notice board and thanks to the Town Council were noted. The board has been ordered.

Cllr Carter expressed concern over damage to the Miner's Heads artwork, this will be placed on the audit.

Mr Collins wanted to raise concern over the highway just past the library as the surface is breaking up. Mr Dallimore will refer this to NCS and Capita Simmonds and set up a meeting.

There were no further issues raised on the audit.

The meeting closed at 17:22

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CHAIR



## BARGOED TOWN CENTRE MANAGEMENT GROUP – 03/06/15

**SUBJECT: FOOTFALL DATA ANALYSIS BARGOED TOWN CENTRE**

**REPORT BY: CHIEF EXECUTIVE**

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### **1. PURPOSE OF REPORT**

- 1.1 This report contains details of pedestrian footfall data gathered in Bargoed town centre between 2010 and 2014.

### **2. SUMMARY**

- 2.1 During the course of the Bargoed Regeneration scheme pedestrian footfall in the town centre has been affected and the way that people are using Bargoed has changed. The footfall data, recorded by the Footfall pedestrian counting system, indicates that since the work was started, the footfall figure in the north of Bargoed town centre has fallen, whilst the figure in the south has risen.

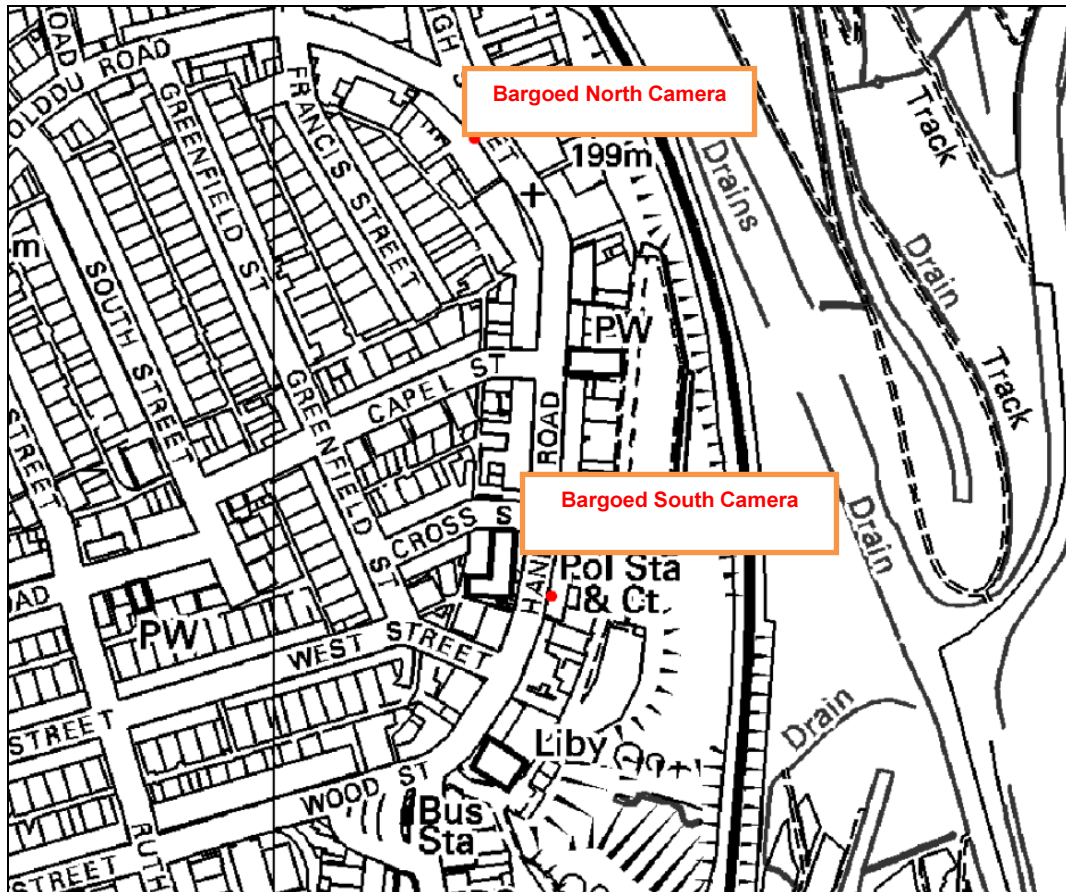
### **3. LINKS TO STRATEGY**

- 3.1 The Council has agreed to a five-year regeneration programme entitled "People, Businesses and Places". The proposals within the strategy are based on a number of regeneration principles, one of which is "Strengthening Town Centres".
- 3.2 "Prosperous Caerphilly" is identified as one of the key outcomes in the Council's "Single Integrated Plan". The Implementation of the *Unique Places* model of Town Centre Management in the County Borough's principal town centres is one of the actions identified to achieve this outcome.

### **4. THE REPORT**

- 4.1 Bargoed town centre has two footfall cameras, one located outside *Peacocks* in High Street the other outside *Bargoed Sight Centre* on Hanbury Road. These are called Bargoed North and Bargoed South respectively. The information is collected by footfall cameras using an electronic pedestrian counting system operated by *Experian FootFall* and leased under agreement by Caerphilly County Borough Council.

*Bargoed Town Centre Footfall Camera Locations*



*Bargoed North Footfall Camera outside Peacocks*







4.2 Set out below are a series of tables which show the footfall data provided by each camera over a four year period.

4.2.1 Each table contains three separate figures:

- The highest footfall recorded on each counter
- The lowest footfall recorded on each counter
- The average weekly footfall recorded on each counter

### 2010

<b>Bargoed North Footfall 2010 Comparison</b>			
	2010	2009	Difference
Highest Number	<b>15,823 (13/12/10)</b>	<b>15,361 (16/03/09)</b>	<b>+ 471</b>
Lowest Number	<b>10,184 (28/12/10)</b>	<b>9,785 (28/12/09)</b>	<b>+ 399</b>
Average Footfall	<b>12,817</b>	<b>12,806</b>	<b>+ 11</b>

<b>Bargoed South Footfall 2010 Comparison</b>			
	2010	2009	Difference
Highest Number	<b>7,105 (13/12/10)</b>	<b>N/A</b>	<b>N/A</b>
Lowest Number	<b>3,707 (28/12/10)</b>	<b>N/A</b>	<b>N/A</b>
Average Footfall	<b>5,952</b>	<b>N/A</b>	<b>N/A</b>

### 2011

<b>Bargoed North Footfall Comparison</b>			
	2011	2010	Difference
Highest Number	<b>16,377 (04/04/11)</b>	<b>15,823 (13/12/10)</b>	<b>+ 554</b>
Lowest Number	<b>9,011 (26/12/11)</b>	<b>10,184 (28/12/10)</b>	<b>-1173</b>
Average Footfall	<b>12,540</b>	<b>12,817</b>	<b>-277</b>

<b>Bargoed South Footfall Comparison</b>			
	2011	2010	Difference
Highest Number	<b>7,707 (26/09/11)</b>	<b>7,105 (13/12/10)</b>	<b>+602</b>
Lowest Number	<b>3,895 (26/12/11)</b>	<b>3,707 (28/12/10)</b>	<b>+188</b>
Average Footfall	<b>6,255</b>	<b>5,952</b>	<b>+303</b>

## 2012

<b>Bargoed North Footfall Comparison</b>			
	2012	2011	Difference
Highest Number	<b>13,763 (17/12/12)</b>	<b>16,377 (04/04/11)</b>	<b>-2,614</b>
Lowest Number	<b>5,854 (09/01/12)</b>	<b>9,011 (26/12/11)</b>	<b>-3,157</b>
Average Footfall	<b>10,627</b>	<b>12,540</b>	<b>-1,913</b>

<b>Bargoed South Footfall Comparison</b>			
	2012	2011	Difference
Highest Number			
Lowest Number			
Average Footfall			

**\*Due to works on the Morrisons development and demolition of the old CCBC Cash Office, the Bargoed South camera data has not been available for a significant part of 2012.**

## 2013

<b>Bargoed North Footfall Comparison</b>			
	2013	2012	Difference
Highest Number	<b>13,776 (02/12/13)</b>	<b>13,763 (17/12/12)</b>	<b>+13</b>
Lowest Number	<b>6,203 (23/12/13)</b>	<b>5,854 (09/01/12)</b>	<b>+349</b>
Average Footfall	<b>11,093</b>	<b>10,627</b>	<b>+466</b>

<b>Bargoed South Footfall Comparison</b>			
<b>Note: Due to refurbishment works in the host premises, the Bargoed South system was offline for a significant part of 2013. Works on the Morrisons store caused the camera to be offline for most of 2012 as well, so no comparison is available.</b>			

## 2014

<b>Bargoed North Footfall Comparison</b>			
	2014	2013	Difference
Highest Number	<b>12,412 (22/09/14)</b>	<b>13,776 (02/12/13)</b>	<b>-1,364</b>
Lowest Number	<b>5,856 (26/05/14)</b>	<b>6,203 (23/12/13)</b>	<b>-347</b>
Average Footfall	<b>7,469</b>	<b>11,093</b>	<b>-3,624</b>

<b>Bargoed South Footfall Comparison</b>			
	2014	2013	Difference
Highest Number	<b>16,125 (24/11/14)</b>	<b>N/A</b>	<b>N/A</b>
Lowest Number	<b>7,749 (30/12/13)</b>	<b>N/A</b>	<b>N/A</b>
Average Footfall	<b>9,765</b>	<b>N/A</b>	<b>N/A</b>

**Note: Due to refurbishment works in the host premises, the Bargoed South system was offline for a significant part of 2013, so no comparison is available.**

### 4.3 Analysis

- 4.3.1 In 2010, before the majority of the regeneration works started in Bargoed town centre, the average weekly footfall figure recorded by the Bargoed North camera was 12,817 and 5,952 by the Bargoed South camera. The data in the tables shows how in the ensuing years since 2010 there has been a discernible shift in the way people are using the town centre. Over the past four years the northern footfall figure has dropped and the southern figure has steadily risen.
- 4.3.1 Looking at the data in more detail, the weekly footfall figure in the north of the town centre remained relatively consistent up until 2014, then following the opening the new Morrisons store in Christmas 2013, it sharply decreased. During 2014, the weekly average footfall figure in the north fell to 7,469 compared to its 2013 weekly average footfall figure of 11,093. In the south, the weekly footfall figure has slowly risen from 5,952 in 2010 to 9,765 in 2014.

- 4.3.2 In assessing the overall performance of the town it is also useful to consider the combined average weekly footfall figure of the two counters. In 2010, this figure stood at 18,769 and in 2014 it was 17,254. This shows that the number of people visiting Bargoed town centre as a whole has remained fairly constant, what has changed is the way that people are using the town.
- 4.3.3 In conclusion, there can be little doubt that the impact of the implementation of the regeneration scheme to footfall in Bargoed town centre has been significant. The repeated road closures, street works and disruption have tested the resilience of many shoppers and businesses. Now that the physical works are complete and the Morrisons store has traded for over a year, there is evidence of a marked shift in footfall patterns from the north to the south.
- 4.3.4 In the future, the pattern of footfall in the town may change yet again when the new unit shops on Lowry Plaza are occupied by new retailers. The aim of the regeneration scheme was always to improve the retail offer of Bargoed by adding a food store which was integrated into the original linear town centre. Therefore, the success of the scheme should be measured on whether or not the town operates as a single entity, rather than two separate parts of the same place and if the footfall numbers and patterns reflect this. At present, whilst several of the new retail units on Lowry Plaza remain vacant it is not possible to assess this.

## **5. EQUALITIES IMPLICATIONS**

- 5.1 This report is for information purposes, so the council's Eqla process does not need to be applied.

## **6. FINANCIAL IMPLICATIONS**

- 6.1 None

## **7. PERSONNEL IMPLICATIONS**

- 7.1 There are no direct personnel implications.

## **8. CONSULTATIONS**

- 8.1 No there are no consultation responses that have not been reflected in this report.

## **9. RECOMMENDATIONS**

- 9.1 That Members note the contents of the report.

## **10. REASONS FOR THE RECOMMENDATIONS**

- 10.1 This report is for information only.

## **11. STATUTORY POWER**

- 11.1 Local Government Act 2000.

Author: Andrew Highway, Town Centre Development Manager  
Consultees: Pauline Elliott, Head of Regeneration and Planning  
Cllr. K. James, Cabinet Member for Regeneration, Planning and Sustainable  
Development  
Allan Dallimore, Urban Renewal Team Leader

## BARGOED TOWN CENTRE AUDIT – APRIL 2015

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
05/03/12	<p><b><u>Cinema Development</u></b>  <b><u>Bargoed</u></b>                      The scheme will include a cinema and new retail units.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 The Council's architect is currently producing a revised design, which will then go out to tender. Negotiations with Odeon continue.                      10/2 The re-tender process has been completed, but there is still a shortfall in funding. The shortfall is being discussed with Welsh Government. Odeon is still committed to the project.                      11/3 An update was provided to the TCMG.</p>
28/06/11	<p><b><u>Steps</u></b>  <b><u>Hanbury Road</u></b>                      A complaint has been received regarding the condition of the repairs on Hanbury Road steps.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p> <p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 The pocket park scheme needs to be completed prior to this issue being considered.                      10/2 The work to the steps is anticipated to form part of the pocket park scheme.                      11/3 An update was provided to the TCMG.</p>

25/04/12	<p><b><u>Illegal Parking</u></b>  <b><u>Town Centre</u></b>  A complaint was received from the Chamber of Trade regarding illegal parking in the Town Centre, which is causing problems for retailer deliveries and public transport.</p>	<p><b>Police</b>  <i>Ins Muirhead</i></p> <p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 Education and enforcement is ongoing.  10/2 Police enforcement is ongoing. The floorscape outside Greggs will be changed to prevent vehicles parking.  11/3 An update was provided to the TCMG.</p>
05/10/12	<p><b><u>Parking Issues</u></b>  <b><u>Lower High Street</u></b>  There is a consistent problem of motorists parking on the pavement opposite the Original Factory Shop.</p>	<p><b>Police</b>  <i>Ins Muirhead</i></p> <p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 A tender process is underway for the supply of the bollards. Local Members will be invited to a site meeting in due course.  10/2 Police Officers continue to enforce.  11/3 An update was provided to the TCMG.</p>
18/03/13	<p><b><u>Unit Shops</u></b>  <b><u>Lowry Plaza</u></b>  The unit shops planned for the new Lowry Plaza will be actively promoted during construction to ensure that maximum occupancy is obtained in readiness for their opening.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 Negotiations are underway on units 1&amp;2 for a national, single price retailer. Unit 4 is at Heads of Terms stage with a multiple retailer and unit 6b will be fitted out for Subway in the New Year.  10/2 Negotiations are ongoing with the potential tenants for units 1&amp;2.  11/3 An update was provided to the TCMG.</p>

23/01/14	<p><b><u>New Notice Board</u></b>  <b><u>Lowry Plaza</u></b>  A request has been made by the Town Council to investigate the installation of a notice board on the new Lowry Plaza.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 The board has been agreed in principle, but needs to link with the lease of units 1&amp;2.  10/2 A revised location has been identified and agreed with Cllr. Price.  11/3 An update was provided to the TCMG.</p>
03/02/14	<p><b><u>Pocket Park Consultation</u></b>  <b><u>Hanbury Road</u></b>  Officers in Urban Renewal are currently carrying out a public consultation into proposals for a “pocket park”, which will occupy part of the current Hanbury Road car park.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</b></p> <p>6/10 Work is due to begin in early 2015, with the tender process due to start shortly.  8/12 The scheme is currently out to tender.  10/2 The tenders for the scheme came in over-budget, so a value engineering exercise is taking place. The scheme is due to be completed by the end of May.  11/3 An update was provided to the TCMG.</p>
08/05/14	<p><b><u>Choose the High Street Campaign</u></b>  <b><u>Town Centre</u></b>  Town Centre Management will be launching a summer campaign across the five managed towns, encouraging consumers to “Choose the High Street”. The scheme will run over the summer period and use several forms of media.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 Updates to the TCMG are ongoing. The project is aimed to be long-term, with more initiatives launching in 2015.  10/2 This aspect of the campaign has now finished.  <b>Issue Closed 10/2</b></p>

21/05/14	<p><b><u>Assessment of Access Junction Hanbury Road Car Park</u></b>          At the TCMG, a complaint was received from the Town Council in relation to the access junction of Hanbury Road Car Park. The junction is very tight and does not provide enough room for two vehicles to enter/exit the car park at the same time.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p> <p><b>Transportation</b>  <i>Clive Campbell</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 This will be looked at as part of the pocket park scheme.          10/2 This was initially due to be part of the pocket park scheme, but it is now likely to be a compensation event.          11/3 An update was provided to the TCMG.</p>
20/08/14	<p><b><u>Glutton Litter Sucker Trial Morrisons Store, Lowry Plaza</u></b>          Officers in Cleansing would like to trial a new, rechargeable “Glutton Litter Sucker” device in Bargoed to keep the town clean. They are working with Morrisons management with a view to storing the equipment in the store’s warehouse.</p>	<p><b>Cleansing</b>  <i>Rhodri Lloyd</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>8/12 The store manager has identified a location to store the device. Colleagues in Cleansing will liaise with the store.          10/2 The device is logistically difficult to install in the store, so the trial may no longer go ahead. Officers continue to look at options.</p>
03/09/14	<p><b><u>Damage to Bench O/S Barclays Bank, Hanbury Road</u></b>          One of the newly installed wooden-topped benches has been damaged and requires a new wooden slat.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p>6/10 The contractor has been asked to provide details of the supplier in order to source a replacement.          8/12 A replacement is being procured.          10/2 The work has been completed.  <b>Issue Closed 10/2</b></p>



03/09/14	<p><b><u>Christmas Event Town Centre</u></b> Planning is underway for a Christmas event in the town centre, which is scheduled to take place on 29<sup>th</sup> November 2014.</p>	<p><b>Business Enterprise Support Team</b> <i>Paul Hudson</i></p>	<p>15/10 An update was provided to the TCMG, where the group allocated £2k towards the event from the Area Forum Budget. 8/12 The event was well-received and feedback will be provided to the TCMG. 10/2 The event was successful and well-received. <b>Issue Closed 10/2</b></p>
03/09/14	<p><b><u>“Choose The High Street @ Christmas” Campaign Town Centre</u></b> The “Choose the High Street” campaign is being extended to the Christmas period to encourage people to shop locally this Christmas. The scheme will involve a voucher scheme that all retailers will have the opportunity to sign up to.</p>	<p><b>Town Centre Management</b> <i>Andrew Highway</i></p>	<p>15/10 An update was provided to the TCMG. 8/12 40,000 voucher booklets have been distributed across the Borough. A supporting YouTube video is launching on 8/12. 10/2 The scheme was successfully completed. <b>Issue Closed 10/2</b></p>
06/10/14	<p><b><u>Flooding in Ricci’s Café Hanbury Square</u></b> The drainage on Hanbury Square has been overflowing during heavy rain, which has led to flooding within Ricci’s Café on several occasions.</p>	<p><b>Urban Renewal</b> <i>Allan Dallimore</i></p>	<p>8/12 Monitoring is ongoing. 10/2 A regular cleaning regime of the drainage system near the café is now being carried out. The design and implementation of the drainage scheme is also being looked at.</p>

16/10/14	<p><b><u>Installation of Christmas Illuminations</u></b>  <b><u>Town Centre</u></b>  The lamp post banners are due to be removed for the Christmas period to make way for the festive illuminations that will be placed on lighting columns throughout the town centre.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p>8/12 The illuminations have been installed and no issues have been raised.  10/2 Complete.  <b>Issue Closed 10/2</b></p>
17/10/14	<p><b><u>Parking Enforcement Event</u></b>  <b><u>Town Centre</u></b>  At the TCMG, concern was expressed in relation to the amount of illegal parking within the town centre. The local Police will be arranging a parking enforcement day where officers concentrate on education and enforcement.</p>	<p><b>Police</b>  <i>Ins Muirhead</i></p>	<p>8/12 Enforcement continues.  10/2 The enforcement day was carried out.  <b>Issue Closed 10/2</b></p>
12/12/14	<p><b><u>Parking Complaint</u></b>  <b><u>Hanbury Road</u></b>  A complaint has been received from a business on Hanbury Road. Vehicles are parking outside their property for long periods, which is making their stock deliveries difficult.</p>	<p><b>Police</b>  <i>Ins Muirhead</i></p>	<p>10/2 Police Officers are continuing to enforce parking restrictions throughout the town.  11/3 An update was provided to the TCMG.</p>
16/01/15	<p><b><u>Limited Waiting Bays</u></b>  <b><u>Cardiff Road</u></b>  A business on Cardiff Road has complained that the new 30-minute waiting bays are being used by vehicles for long periods of time.</p>	<p><b>Police</b>  <i>Ins Muirhead</i></p>	<p>10/2 This is being monitored and enforced by Police Officers.</p>

23/01/15	<p><b><u>Choose the High Street – Past &amp; Present</u></b>  <b><u>Town Centre</u></b>  The next phase of the Choose the High Street campaign will start in 2015. Entitled ‘Choose the High Street - Past &amp; Present’ the campaign will aim to reconnect people with their local town centre.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p>10/2 This is a new initiative for 2015. Archive photographs are currently being sourced and a public prize draw is being arranged.  11/3 An update was provided to the TCMG.</p>
23/01/15	<p><b><u>Banner Changeovers</u></b>  <b><u>Town Centre</u></b>  The banners on the street lighting columns will be installed during February throughout the town centre.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p>10/2 The brief has been sent to the contractors and the banners are due to be in place by 26/2.</p>
30/01/15	<p><b><u>Partially Collapsed Drain Cover</u></b>  <b><u>O/S Shoe Zone, High Street</u></b>  A drain cover and the surrounding carriageway have partially collapsed, causing a deviation in the surface.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>10/2 The work was completed quickly.  <b>Issue Closed 10/2</b></p>
10/02/15	<p><b><u>Big Spring Clean Event</u></b>  <b><u>Town Centre</u></b>  A clean-up day is being arranged in conjunction with Morrisons, which is part of the “Big Spring Clean” campaign and will focus on the town centre.</p>	<p><b>Cleansing</b>  <i>Rhodri Lloyd</i></p>	
11/03/15	<p><b><u>Damage to Miners’ Heads Artwork</u></b>  <b><u>Hanbury Square</u></b>  At the TCMG, Cllr. Carter noted that an area at the rear of the artwork has been chipped off and asked Officers to investigate.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	

11/03/15	<p><b><u>Channel Block Damage</u></b>  <b><u>Town Centre</u></b>          At the TCMG it was noted that several of the granite channel blocks in the town centre are cracking.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	
24/03/15	<p><b><u>Resurfacing of Emporium Car Park</u></b>  <b><u>Upper High Street</u></b>          Repairs will be starting shortly to the car park surface, once these repairs are complete, car parking will once again be permitted on the site.</p>	<p><b>Transportation</b>  <i>Clive Campbell</i></p>	